

**CUSTOMER  
FACILITY GUIDE**



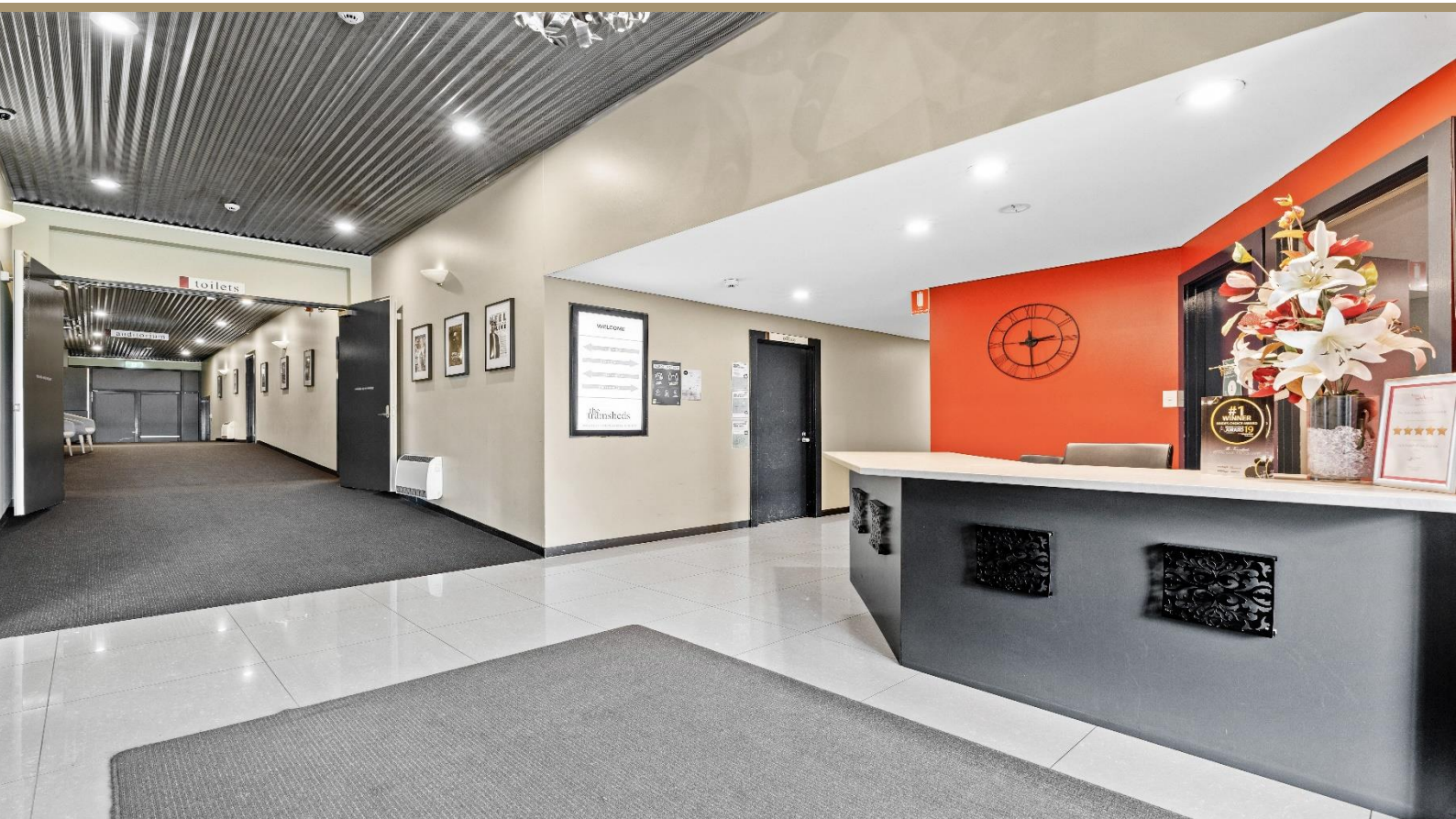
**BUSINESS | WEDDINGS | EVENTS | SHOWS**

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## ROOMS

# AUDITORIUM

PLENARY MEETINGS | KEYNOTES | STAGE SHOWS

The Auditorium is one of Launceston's largest built-in theatre settings at 17m x 16m. Raked seating facing an elevated stage makes this space perfect for plenary keynote sessions. You are required to hire our AV operator when hiring this room.

The Auditorium is conveniently attached to Tram Room 28 with double-door access which can be used as a main entry/exit, registration area, and/or open bar. Alternatively, rear door access is available from the main hallway.

## INCLUDES

Microphone, Digital Sound Desk, PA System, Full Air Conditioning, & Green Room with direct access to Stage Right (4.8m x 3.6m)

For more information on capacity & A/V operator rates see [page 6](#).

## ROOM HIRE - 2024

**9 Hours** - \$1,155 | **3 Hours** - \$555 | **Additional Hours** - \$130 per hour

- Ticketed Venue Hire - \$3.75 pp (*minimum \$750 per show*)





## ROOMS

# TRAM ROOM 29

MEETINGS | TRADESPACE | DINNERS

Tram Room 29 boasts a huge 300m<sup>2</sup> (10m x 30m) open-plan layout with natural light and comfortable furnishings. It also comes equipped with a large and exclusive bar.

Up to three projector screens are available throughout the room, and a separate space can be created with a floor-to-ceiling curtain. All of this makes Tram Room 29 a very versatile working area suitable for any size group or occasion.

## INCLUDES

Presenter Table, 1 x Microphone, PA System, 3 x Data Projector & Screens, Wi-Fi, Full Air Conditioning, Mints & Still Water per table.

*Included on request:* Lectern, whiteboard & markers.

## ROOM HIRE- 2024

**9 Hours** - \$695 | **3 Hours** - \$480 | **Additional Hours** - \$125 per hour







## ROOMS

# TRAM ROOM 28

MEETINGS | CATERING | WORKSHOPS

Tram Room 28 provides a comfortable setting for your next meeting. Views to the courtyard provide natural light and help your delegates escape the 'box' of a meeting room.

Professional built-in audio-visual equipment make presenting in this mid-size room a breeze. Equipped with an in-room bar, Tram Room 28 can also host mid-size dinners and cocktail events up to 150 standing. Room size 15m x 10m.

## INCLUDES

Presenter Table, 1 x Microphone, PA System, 1 x Data Projector & Screen, Wi-Fi, Full Air Conditioning, Mints & Still Water per table.

*Included on request:* Lectern, whiteboard & markers.

## ROOM HIRE - 2024

**9 hrs - \$555 | 3 hrs - \$415 | Additional Hours - \$125 per hour**





## ROOMS

# BOARDROOM

MEETINGS | BREAKOUT | TRAINING

The Boardroom comfortably and professionally supports your presentation. Designed with smaller groups in mind, this space helps to keep your delegates focused. Room size 8.8m x 4.5m.

Just a few steps from the main entry, the Boardroom can be both naturally lit or completely private.

## INCLUDES

PA System, 1 LCD 65" Screen with HDMI connection, Wi-Fi, Full Air Conditioning. Mints & Still Water per table.

*Included on request: 1 x Microphone, lectern, whiteboard & markers.*






## ROOM HIRE - 2024

**9 Hours - \$300 | 3 Hours - \$200 | Additional Hours - \$50 per hour**



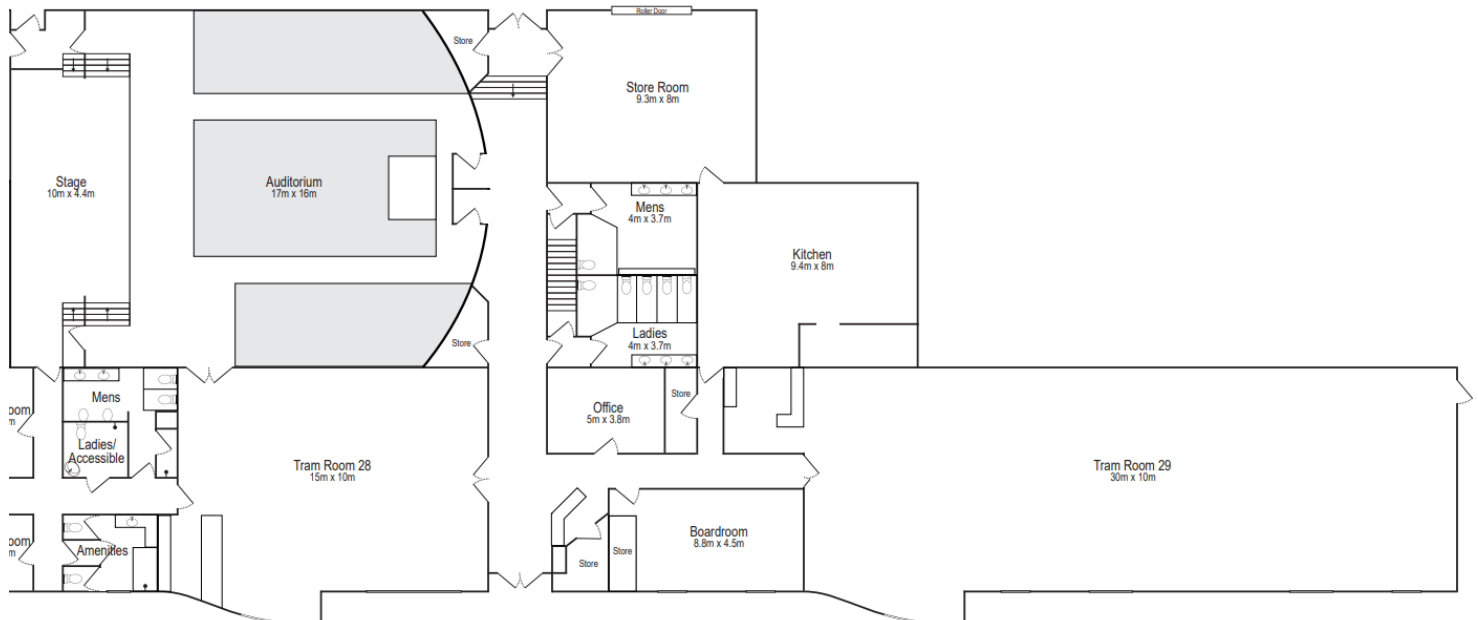
# CAPACITY

## MAX CAPACITY BY SEATING ARRANGEMENT (SELECT ONE STYLE)

	 THEATRE	 COCKTAIL (STANDING)	 U-SHAPED	 CABARET (SEATS 6)	 BANQUET (SEATS 10)
AUDITORIUM	400*	-	-	-	-
TRAM ROOM 29	300	300	55	150	170
TRAM ROOM 28	100	150	26	36	90
BOARDROOM	25	25	14	20	-

*\*Auditorium has 365 fixed seats – can add up to 35 extra seats for a total of 400.*

# FLOOR PLAN



# EQUIPMENT HIRE

## ITEM

## COST

Audio Recording		\$70 per day
AV Operator ( <i>minimum three hours</i> )		\$90 per hour
Computer w/ Laser Pointer		\$110 per day
Extra Data Projector & Screen		\$150 per day
LCD 55" Screen on Rolling Stand		\$120 per day
Microphone – Wireless Handheld		\$70 per day
Microphone – Wireless Lapel		\$120 per day
Video Recording or Live stream		\$240 per day
Extra Whiteboards		\$30 each
Cocktail Tables with tablecloth ( <i>white or black</i> )		\$25 each
Trestle or Round Tablecloth ( <i>white or black</i> )		\$15 each
Long Trestle Tablecloth ( <i>white or black</i> )		\$30 each
Bridal Table Skirting		\$30 each
Flipchart with Paper & Pens		\$45 each
Photocopying & Printing	(A4 B&W)	\$0.25 per page
	(A4 Colour)	\$0.90 per page
Photobooth		\$450 per day
Ceiling Draping		\$525 per day
Festoon Lighting		\$420 per day
Bridal Backdrop Fairy Lights & Draping		\$150 per day
Dancefloor		\$350 per day
Bar Set up		\$110 per day
Small Stage (1m x 1m)		\$70 per day
Large Staging		\$300 per day
Notepads & Pens		\$2.50 per set
Display Boards		\$15 per day
Smoke Machine Isolation Cost		\$750 per day





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**matson**  
hospitality  
group

**We are a proud member of the Matson Hospitality Group.**

Founded in 2022 we have brought together an array of longstanding and iconic Tasmanian businesses under one united banner.

**SOME OF OUR OTHER TASMANIAN PARTNERS:**



~JOANNA'S JAMS~